TIE Environmental Research Fellowship Program, Request for Proposals

About Tufts Institute of the Environment
The Tufts Institute of the Environment (TIE) is an interdisciplinary university-wide institute that collaborates with partners within and external to Tufts University, and initiates and promotes environmental education, research, and outreach toward a sustainable future.

About the Fellowship
The TIE Environmental Research Fellowship aims to:

• Financially support Tufts University graduate students in conducting environmental research;
• Provide greater visibility and recognition for exceptional graduate students and their environmental work;
• Develop cross-university relationships between student, staff, and faculty researchers; and,
• Encourage interdisciplinary collaborations that lead to better solutions to environmental problems.

Benefits of the Fellowship
This is an opportunity for students to conduct primary data collection within the student’s interest while gaining mentorship and guidance from Tufts faculty and TIE staff to help build research expertise. TIE Fellows join a cohort of more than 100 Tufts students and alumni who have participated in this fellowship since 2002. Additionally, retreats, research workshops and presentations are organized by and for the TIE Fellows where they build skills and expand professional networks.

Eligibility for Application
To be eligible for the fellowship program, applicants must be:

• Currently matriculated in a Tufts University graduate school,
• Continuing their studies throughout the upcoming academic year, and
• Committed to implementing the proposed research.
Research Project Criteria
The research proposed must:

- Directly relate to TIE’s mission, i.e. it would need to be:
  - Environmental in nature;
  - Interdisciplinary by design; and,
  - Timely and important for the environmental topic chosen;
- Be achievable within the timeline and budget of the proposal;
- Include faculty mentors from at least two different departments, in order to strengthen the interdisciplinary nature of the research project;
- Be independent of on-going projects of faculty members (i.e. the project should be initiated, conducted, and completed by the applicant); and
- Have all IRB or IACUC approvals and permits (if applicable) in place before the research begins.

Fellowship Completion Requirements

- **Attendance** at six specific events:
  1. The Spring orientation brunch for your cohort;
  2. The Fall retreat for your cohort;
  3. A Winter formal recognition dinner for all current fellows, current faculty advisors, and recent fellows alumni;
  4. One or more research workshops organized by and for your cohort;
  5. One or more presentations given by other TIE fellows within your cohort, and;
  6. The Spring orientation brunch for the new cohort of incoming fellows.
- Preliminary results submitted in **poster** format in advance of the Winter formal recognition dinner.
- Final results submitted in **final report** format by the end of your concluding spring semester.  
  *A publication, thesis, or dissertation based on the fellowship may be accepted in lieu of the final report.
- **Presentation** of preliminary or final results to the greater Tufts community during the academic year. The TIE Coordinator must be notified at least 2 weeks in advance of the presentation in order to disseminate the presentation details to the other fellows.
- Participation in the ongoing evaluation of the TIE Fellowship program.
- Collaboration with TIE’s communications team to develop communication pieces of your research for public view.
- Acknowledgment of TIE’s support for research completed during the fellowship. TIE’s support must be acknowledged in any form of dissemination, including, but not limited to, publication, poster or oral presentations, and website postings.
Proposal Application Requirements
The Fellowship application form can be found at: environment.tufts.edu/funding/fellowships

Be careful to note all of the appendices required with submission.

Also note that all faculty advisors listed on the application must review both the proposal and budget and sign the completed application form before submission. Your advisors may sign electronically or email the TIE Coordinator indicating their review.

**Budget**: The budget summary must be detailed. It must itemize all expenses for the proposed project, and include all sources of funding. Budgetary stipulations include: (i) Personal summer stipends cannot exceed $1,500 on any proposal; (ii) Realistic budget item estimations must be used. For equipment and travel purchases, a quotation should be solicited. When estimating daily travel costs, numbeo.com and other online estimation services should be used to estimate local, equivalent cost estimates. Please include a detailed description of each budget line item within the notes section.

**Other Notes**:
- Applicants are selected by an interdisciplinary selection committee comprised of Tufts faculty.
- TIE reserves the right to adjust the requested budgets of successful applicants when offering Fellowship awards.
- Upon acceptance of the TIE Fellowship funds awarded, the recipient agrees to fulfill the objectives of the proposed project.
- For a review of other past TIE Fellows please visit: environment.tufts.edu/funding/fellowships/cohorts

**Deadline for Application**
The deadline for applications is noon on **Friday, February 15, 2019**.

Applications should be sent electronically to jill.parlee@tufts.edu

Emailed messages should include “TIE Fellowship Application: [name]” as the subject line and should include a compiled, single PDF file attachment, labeled “**LastName_Fellowship2019-2020_Proposal**”.

**Questions**
Questions can be addressed to Jill Parlee, Assistant Director of Programs, Tufts Institute of the Environment. Email: jill.parlee@tufts.edu. Phone: +1.617.627.3645